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INTERIM SERVANTSHIP

"The fruit of the righteous is a tree of life, And he who wins souls is wise." — Proverbs 11:30 (NKJV)

LuCEP African Continent Servant-Leadership — Duties & Responsibilities

Mission Statement

The mission of the Lukomona Christ Exchange Program (LuCEP) is to build Christ-centered cultural exchange and service between Germany, Europe, and Africa—and across African nations. LuCEP is committed to evangelism and soul-winning, equipping African churches and Christian organizations to share the Gospel across borders. We exist to proclaim the Good News of Jesus Christ, lead souls to salvation, nurture spiritual growth, develop servant-leaders, and foster global Christian unity through faith-based understanding and service. Furthermore, LuCEP empowers African Christian leaders to leverage Africa–Europe partnerships to uplift impoverished communities by sourcing support, materials, and resources from European believers and churches to meet practical needs and foster holistic development across Africa.

1. Chairperson Servant, Africa (CSA)

- Provide visionary leadership and strategic direction for LuCEP Africa.
- Oversee coordination and implementation of LuCEP's mission continent-wide.
- Serve as the official representative of LuCEP Africa in global partnerships and collaborations.
- Convene and preside over leadership meetings and major programs.
- Ensure alignment of national structures with continental goals.
- Liaises with LuCEP HQ Germany

Expanded Duties and Responsibilities:

1. Visionary Leadership & Strategic Direction

- Provide inspiring and visionary leadership to guide LuCEP's work throughout Africa.
- Develop and implement strategic plans that align with LuCEP's mission to evangelize, disciple, and empower communities.
- Identify emerging opportunities and challenges within African contexts to adapt LuCEP's programs effectively.
- Foster a culture of servant-leadership, humility, and faith-based service among all African team members.

2. Coordination and Implementation of Continental Programs

- Oversee the planning, execution, and evaluation of LuCEP initiatives and outreach programs across African countries.
- Ensure consistency and quality in program delivery, including evangelism efforts, leadership training, and community development projects.
- Mobilize resources, both human and material, to support ongoing and new initiatives continent-wide.
- Facilitate knowledge sharing and best practices among national teams and partner churches.

3. Representation and Advocacy

- Serve as the official spokesperson and representative of LuCEP Africa at international conferences, forums, and partnership meetings.
- Build and nurture strategic relationships with churches, Christian organizations, governments, NGOs, and other stakeholders within Africa and globally.
- Advocate for African Christian leaders and communities, ensuring their voices and needs are heard in LuCEP's global platform.
- Promote the spiritual and socio-economic empowerment vision of LuCEP to European partners, donors, and churches.

4. Leadership and Governance

- Convene, preside over, and facilitate leadership meetings, workshops, and major continental programs.
- Provide mentorship, coaching, and support to national leaders and emerging servant-leaders within the LuCEP African network.
- Ensure compliance with organizational policies, financial accountability, and ethical standards in all African operations.
- Foster unity and collaboration across diverse cultural, linguistic, and denominational backgrounds in Africa.

5. Alignment and Integration

- Ensure that national and regional LuCEP branches align their objectives, strategies, and activities with the broader continental vision.
- Monitor and evaluate progress toward continental goals, providing regular reports and feedback to LuCEP HQ in Germany.
- Coordinate with LuCEP HQ to secure necessary resources, training, and support for African teams.
- Encourage and facilitate cross-border initiatives that enhance unity and maximize impact.

6. Spiritual Oversight and Evangelism

- Lead by example in demonstrating Christlike character, humility, and servant leadership.
- Promote and personally engage in soul-winning, discipleship, and spiritual growth initiatives.
- Encourage African churches and leaders to embrace cross-cultural ministry and evangelism as central to their mission.
- Organize and participate in prayer meetings, revival events, and spiritual retreats.

7. Community Upliftment and Holistic Development

- Collaborate with African Christian leaders to identify community needs and develop sustainable projects addressing poverty, education, health, and social justice.
- Leverage Europe-Africa partnerships to mobilize resources—such as funding, materials, and expertise—for community development.
- Ensure projects promote holistic development, integrating spiritual, social, and economic transformation.
- Track and report outcomes of community development initiatives to ensure accountability and continual improvement.

Summary

The Chairperson Servant, Africa (CSA) is a multifaceted leader tasked with advancing LuCEP's mission of Christ-centered cultural exchange, evangelism, and community upliftment across Africa. This role requires spiritual wisdom, strategic insight, collaborative skills, and a heart for servant leadership to nurture a growing network of empowered African Christian leaders and communities.

2. Deputy Chairperson Servant, Africa (D-CSA)

- Support and assist the CSA in all continental leadership functions.
- Oversee specific regional clusters within Africa and facilitate inter-country coordination.
- Act on behalf of the CSA when delegated or in their absence.
- Assist in monitoring and evaluation of program impact continentally.
- Assists in liaising with LuCEP HQ Germany

3. Programs Coordinator Servant (Exchange & Events)

- Design and manage Africa-based exchange programs with Europe and within Africa.
- Coordinate spiritual and cultural events, conferences, and missions at the continental level.
- Develop partnerships with churches, ministries, and faith-based organizations.
- Facilitate visa processes, logistical planning, and hosting arrangements for participants.

Programs Coordinator Servant (Exchange & Events)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Programs Coordinator Servant (Exchange & Events) is responsible for the design, management, and coordination of all exchange programs and spiritual-cultural events that connect African participants with European partners and with other African nations. This role supports LuCEP's mission by ensuring smooth logistical operations, fostering meaningful intercultural experiences, and strengthening partnerships within the Christian community.

Expanded Duties and Responsibilities:

1. Design and Management of Exchange Programs

- Develop, plan, and oversee Africa-based exchange programs that facilitate cultural and spiritual interaction between Africa and Europe, as well as intra-African exchanges.
- Ensure that exchange programs are aligned with LuCEP's mission of evangelism, discipleship, and servant leadership.
- Collaborate with national and continental teams to identify participant needs, goals, and outcomes for each program.
- Monitor and evaluate exchange programs regularly to improve participant experience and program effectiveness.
- Prepare comprehensive program schedules, including spiritual formation, community service, cultural immersion, and leadership development activities.

2. Coordination of Spiritual and Cultural Events

- Plan, coordinate, and execute continent-wide spiritual events, conferences, missions, workshops, and retreats that promote LuCEP's vision.
- Work closely with local churches, ministries, and faith-based organizations to mobilize volunteers, speakers, and resources.
- Ensure that events foster unity, spiritual growth, and cross-cultural understanding among participants.
- Manage event logistics including venue selection, program flow, accommodation, transportation, and communication.
- Lead post-event evaluations and gather feedback for continuous improvement.

3. Development of Strategic Partnerships

- Identify and establish partnerships with churches, Christian ministries, mission organizations, and faith-based networks across Africa and Europe.
- Build and nurture relationships that support collaborative program development, resource sharing, and joint evangelistic efforts.
- Represent LuCEP at partner meetings and networking opportunities to promote exchange programs and events.
- Work with partners to secure funding, sponsorships, and in-kind support for exchange initiatives and events.

4. Facilitation of Visa and Logistical Processes

- Coordinate all logistical aspects of participant travel, including visa applications, travel documents, and compliance with immigration requirements.
- Assist participants in understanding and completing necessary paperwork and procedures for international travel.
- Manage travel schedules, accommodation bookings, transportation arrangements, and on-the-ground hosting logistics for visiting participants.

- Serve as the point of contact for participants before, during, and after exchanges and events to provide support and guidance.
- Ensure participant safety, welfare, and spiritual well-being throughout their exchange or event involvement.

5. Communication and Reporting

- Maintain clear communication channels with participants, host communities, and partner organizations throughout all phases of exchange programs and events.
- Prepare regular reports and updates for LuCEP leadership, highlighting program outcomes, challenges, and opportunities.
- Use feedback and data collected to recommend improvements and inform future program design.

Summary

The Programs Coordinator Servant (Exchange & Events) is a key operational leader within LuCEP Africa, responsible for designing and managing transformative exchange programs and spiritual-cultural events. This role ensures seamless logistical coordination, fosters partnerships, and creates impactful experiences that deepen faith, build leadership, and unite Christian communities across Africa and Europe.

4. Secretary, Servant (SS)

- Maintain records of meetings, decisions, and program documents.
- Coordinate internal communications across the African LuCEP leadership.
- Prepare and distribute minutes, reports, and strategic updates.
- Manage correspondence between national offices and the continental structure.

Secretary, Servant (SS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Secretary Servant (SS) plays a vital administrative and communication role within LuCEP Africa's leadership structure. This position ensures that all organizational records, communications, and documentation are accurately maintained, coordinated, and distributed. The SS supports the effective functioning of the continental leadership by facilitating information flow and documentation management.

Expanded Duties and Responsibilities:

1. Record-Keeping and Documentation

- Accurately record minutes of all leadership meetings, including discussions, decisions, and action points.
- Maintain comprehensive and organized records of all meetings, programs, correspondence, and official documents related to LuCEP Africa operations.
- Ensure safe and accessible storage of both physical and electronic documents, preserving organizational history and compliance.
- Track progress on action items and follow up as necessary to support accountability.

2. Internal Communication Coordination

- Facilitate clear and timely communication among the LuCEP African leadership teams at continental, national, and regional levels.
- Disseminate information, updates, and strategic directives to appropriate individuals and groups.
- Serve as a communication liaison between different departments and national offices to promote unity and coordination.
- Monitor communication channels to ensure important messages reach all stakeholders promptly.

3. Preparation and Distribution of Reports and Updates

- Prepare meeting agendas in collaboration with leadership and circulate them in advance.
- Compile and distribute detailed minutes of meetings to all relevant participants in a timely manner.
- Draft periodic reports, strategic updates, and newsletters to keep all members informed of developments, plans, and outcomes.
- Assist in preparing documentation required for external reporting and compliance as needed.

4. Correspondence and Liaison Management

- Manage incoming and outgoing correspondence between national offices, LuCEP continental leadership, and external partners.
- Ensure professional and timely responses to inquiries and official communications.
- Coordinate with LuCEP headquarters in Germany to facilitate smooth information exchange and alignment.
- Support leadership in managing confidential and sensitive information with discretion and integrity.

Summary

The Secretary Servant (SS) is the backbone of LuCEP Africa's administrative and communication functions. By maintaining accurate records, ensuring effective internal communication, and managing correspondence, the SS enables smooth and transparent operations that support LuCEP's mission and leadership goals across the continent.

5. Deputy Secretary, Servant (DSS)

- Support the Secretary in documentation and communication tasks.
- Maintain archives and organize records across regions.
- Step in during the Secretary's absence and help manage inter-departmental coordination.

6. Spiritual Life Servant (SLS)

- Oversee the spiritual health and discipleship focus of LuCEP across Africa.
- Coordinate prayer networks, fasting programs, and leadership devotions.
- Provide biblical counsel and spiritual mentorship for LuCEP leaders and participants.
- Support the integration of Christ-like values in all programs.

Spiritual Life Servant (SLS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Spiritual Life Servant (SLS) is entrusted with nurturing and overseeing the spiritual well-being and discipleship initiatives within LuCEP Africa. This role ensures that the organization's activities are rooted deeply in biblical principles and that leaders and participants grow in their faith and Christlike character through prayer, mentorship, and spiritual formation.

Expanded Duties and Responsibilities:

1. Oversight of Spiritual Health and Discipleship

- Lead efforts to maintain and enhance the spiritual vitality of LuCEP's African network.
- Develop and implement discipleship programs that encourage continuous spiritual growth among leaders and participants.
- Monitor the spiritual atmosphere within the organization, addressing challenges and fostering a culture of holiness and devotion.
- Promote biblical teachings and ensure all activities reflect scriptural truth and Christ-centered focus.

2. Coordination of Prayer Networks and Spiritual Disciplines

- Organize and oversee continent-wide prayer networks to unite LuCEP members in intercession.
- Plan and promote fasting programs, spiritual retreats, and times of corporate worship to deepen spiritual engagement.
- Facilitate regular leadership devotions and spiritual encouragement sessions to sustain morale and faithfulness.
- Encourage personal and communal practices that support spiritual renewal and mission effectiveness.

3. Biblical Counsel and Spiritual Mentorship

- Provide pastoral care, biblical counsel, and spiritual mentorship to LuCEP leaders, staff, and participants.
- Serve as a trusted advisor in times of spiritual struggle, conflict, or decision-making.
- Equip leaders with tools and resources to mentor others within their communities effectively.
- Foster a supportive environment where individuals feel encouraged to grow and serve faithfully.

4. Integration of Christlike Values in Programs

- Collaborate with other leadership servants to ensure all LuCEP programs and initiatives reflect the values of love, humility, service, and integrity.
- Advocate for the incorporation of spiritual disciplines and biblical worldview across all facets of LuCEP's ministry.
- Evaluate program content and delivery to maintain a strong Christ-centered ethos.
- Encourage a culture where faith and practical service are inseparable and mutually reinforcing.

Summary

The Spiritual Life Servant (SLS) is a pivotal spiritual leader within LuCEP Africa, charged with nurturing the spiritual health, discipleship, and Christlike character of the organization. Through prayer leadership, biblical mentorship, and the integration of core Christian values, the SLS ensures that LuCEP remains faithful to its mission of glorifying God and winning souls across Africa.

7. Evangelism & Outreach Servant (EOS)

- Lead continental evangelism initiatives and soul-winning campaigns.
- Develop and distribute outreach resources and materials in African languages.

- Train and empower national evangelism teams.
- Foster partnerships with ministries engaged in church planting and missions.

Evangelism & Outreach Servant (EOS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Evangelism & Outreach Servant (EOS) spearheads the continent-wide evangelistic efforts of LuCEP Africa. This role focuses on mobilizing, training, and equipping teams to share the Gospel effectively, oversee outreach campaigns, and build strategic partnerships to expand church planting and missions initiatives.

Expanded Duties and Responsibilities:

1. Leadership of Continental Evangelism Initiatives

- Plan, coordinate, and lead evangelistic campaigns and soul-winning initiatives across African countries under LuCEP's umbrella.
- Mobilize and inspire national evangelism teams to engage their communities actively in spreading the Gospel.
- Develop innovative approaches to evangelism that resonate with diverse cultural contexts within Africa.
- Oversee the monitoring and evaluation of evangelism activities to measure impact and improve effectiveness.

2. Development and Distribution of Outreach Resources

- Create, adapt, and disseminate culturally relevant evangelism materials, such as tracts, teaching aids, audio-visual content, and digital resources.
- Ensure that outreach materials are translated into and available in key African languages for maximum accessibility and impact.
- Collaborate with communication and media teams to enhance outreach through social media, radio, and other platforms.
- Provide guidance and training on the effective use of outreach tools.

3. Training and Empowerment of National Evangelism Teams

- Organize and conduct training workshops, seminars, and leadership development programs focused on evangelism skills and methods.
- Mentor and support national evangelism leaders to strengthen their capacity to lead effective outreach efforts.
- Facilitate the sharing of best practices and lessons learned among different countries and teams.
- Encourage ongoing spiritual formation and prayer support as foundational to evangelism work.

4. Partnership Development with Ministries and Missions

- Build and maintain relationships with churches, mission agencies, and ministries focused on church planting and outreach.
- Collaborate with partners to coordinate joint evangelism efforts, resource sharing, and strategic planning.
- Represent LuCEP Africa in mission networks and conferences to expand the reach and influence of its evangelistic initiatives.
- Seek funding and sponsorships to support large-scale evangelism campaigns and church planting projects.

Summary

The Evangelism & Outreach Servant (EOS) is a frontline leader driving LuCEP Africa's mission to win souls and plant churches across the continent. By leading evangelism campaigns, developing resources, training teams, and fostering partnerships, the EOS plays a crucial role in expanding the Gospel's reach and strengthening the body of Christ in Africa.

8. Gospel Music Servant (GMS)

- Promote and coordinate the use of gospel music as a tool for evangelism and worship.
- Organize music festivals, workshops, and training sessions for gospel musicians.
- Encourage the exchange of musical talents between African and European churches.
- Support the production and distribution of African gospel music continentally.

Gospel Music Servant (GMS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Gospel Music Servant (GMS) champions the use of gospel music as a powerful vehicle for evangelism, worship, and cultural exchange across Africa. This role focuses on promoting gospel music initiatives, organizing events, fostering talent exchanges between Africa and Europe, and supporting the production and distribution of gospel music throughout the continent.

Expanded Duties and Responsibilities:

1. Promotion and Coordination of Gospel Music Ministry

- Advocate for the strategic use of gospel music as a tool for evangelism, worship, and spiritual renewal within LuCEP's programs.
- Collaborate with churches, musicians, and worship leaders to integrate gospel music into events, outreach campaigns, and cultural exchanges.
- Encourage the development of gospel music ministries within LuCEP-affiliated communities and partner churches.

2. Organization of Music Festivals, Workshops, and Training

- Plan and coordinate gospel music festivals, concerts, and worship gatherings that celebrate African gospel heritage and inspire faith.
- Develop and lead workshops, training sessions, and mentorship programs to equip gospel musicians with skills in performance, songwriting, and ministry.
- Facilitate opportunities for emerging musicians to showcase their talents and grow in their musical gifts.

3. Encouragement of Musical Talent Exchange

- Promote and organize the exchange of gospel musicians and worship teams between African and European churches to foster cross-cultural enrichment.
- Support collaboration projects that blend diverse musical styles and expressions to deepen unity and understanding.
- Coordinate joint musical events and tours that highlight the shared faith and cultural heritage of African and European Christian communities.

4. Support for Production and Distribution of African Gospel Music

- Facilitate the recording, production, and dissemination of gospel music by African artists and groups affiliated with LuCEP.
- Collaborate with media and communication teams to promote gospel music through digital platforms, radio, and other channels.
- Seek partnerships and sponsorships to fund music projects and enhance the reach of gospel music ministry continent-wide.
- Encourage the creation of original gospel music that reflects African Christian experiences and biblical truths.

Summary

The Gospel Music Servant (GMS) plays a vital role in harnessing the power of gospel music to inspire worship, evangelize souls, and promote cultural exchange within LuCEP Africa. By organizing events, fostering talent, facilitating musical partnerships, and supporting production efforts, the GMS enriches the spiritual and cultural life of the LuCEP community.

9. Bible Study Servant (BSS)

- Develop Bible study curricula for diverse African contexts.
- Coordinate continental Bible study series, both online and offline.
- Equip facilitators with tools to lead impactful Bible groups.
- Encourage deeper theological reflection and practical application of Scripture.

Bible Study Servant (BSS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Bible Study Servant (BSS) is responsible for developing, coordinating, and promoting biblically sound and contextually relevant Bible study initiatives across Africa. This role equips leaders and participants to engage deeply with Scripture, fostering theological understanding and practical Christian living in diverse cultural settings.

Expanded Duties and Responsibilities:

1. Development of Bible Study Curricula

- Create and adapt Bible study materials and curricula that are relevant to the varied cultural, linguistic, and socio-economic contexts across Africa.
- Ensure curricula are biblically sound, theologically rich, and accessible to diverse audiences, including new believers and mature Christians.
- Collaborate with theologians, pastors, and Christian educators to maintain high-quality content.
- Incorporate interactive and participatory methods to encourage engagement and retention.

2. Coordination of Continental Bible Study Series

- Plan and oversee regular Bible study programs, including series, campaigns, and thematic studies across the continent.
- Facilitate both online (webinars, virtual groups) and offline (in-person groups, workshops) formats to maximize participation.
- Coordinate schedules and logistics to ensure consistent delivery and accessibility for participants from various regions.
- Monitor attendance, feedback, and impact to refine programs continuously.

3. Equipping Facilitators and Leaders

- Develop training resources and conduct workshops to prepare Bible study facilitators for effective leadership.
- Provide tools and guidance on group dynamics, teaching methods, and conflict resolution.
- Mentor facilitators to grow in their spiritual maturity and teaching skills.
- Foster a network of Bible study leaders to share experiences, challenges, and best practices.

4. Encouraging Theological Reflection and Practical Application

- Promote deeper engagement with Scripture that leads to thoughtful theological reflection and life transformation.

- Encourage participants to apply biblical principles in their daily lives, communities, and ministries.
- Integrate discussions on relevant social, cultural, and ethical issues from a biblical perspective.
- Support discipleship pathways that extend beyond Bible study groups into broader spiritual growth.

Summary

The Bible Study Servant (BSS) plays a foundational role in deepening biblical knowledge and spiritual maturity within LuCEP Africa. By developing curricula, coordinating study programs, equipping facilitators, and fostering practical application of Scripture, the BSS ensures that God's Word is at the heart of all LuCEP's ministry efforts across the continent.

10. Finance & Donations Administration Servant (FAS)

- Oversee financial planning, budgeting, and accountability for LuCEP Africa.
- Ensure compliance with financial policies and ethical stewardship of resources.
- Coordinate with national finance teams for accurate reporting.
- Manage fundraising efforts and donor relationships continentally.

Finance & Donations Administration Servant (FAS)

Lukomona Christ Exchange Program (LuCEP)

Position Overview:

The Finance & Donations Administration Servant (FAS) is responsible for overseeing all financial matters within LuCEP Africa, ensuring prudent stewardship, transparent reporting, and ethical management of resources. This role also leads fundraising initiatives and manages donor relations to sustain and expand the organization's mission across the continent.

Expanded Duties and Responsibilities:

1. Financial Planning, Budgeting, and Accountability

- Develop and oversee the preparation of annual budgets aligned with LuCEP Africa's strategic goals and programs.
- Monitor financial performance regularly, ensuring expenditures are within approved budgets and resources are used efficiently.
- Implement internal controls and financial procedures to safeguard organizational assets.
- Prepare and present accurate financial reports to the continental leadership and stakeholders.

2. Compliance and Ethical Stewardship

- Ensure compliance with all relevant financial laws, regulations, and LuCEP policies at both continental and national levels.
- Promote transparency and accountability in financial transactions and reporting.
- Maintain ethical standards in handling donations, grants, and other funding sources.
- Coordinate external audits and address any recommendations promptly.

3. Coordination with National Finance Teams

- Work closely with finance teams at national offices to consolidate financial data and ensure consistent reporting standards.
- Provide training and support to national finance personnel on LuCEP financial policies and systems.
- Facilitate communication between national and continental finance functions to address challenges and share best practices.

4. Fundraising and Donor Relationship Management

- Develop and implement continental fundraising strategies to support LuCEP's programs and growth.
- Identify potential donors, partners, and funding opportunities across Africa and Europe.
- Manage relationships with individual donors, churches, foundations, and other funding bodies.
- Prepare donor reports and acknowledgments to maintain trust and encourage ongoing support.
- Organize fundraising campaigns, events, and appeals that align with LuCEP's mission and values.

Summary

The Finance & Donations Administration Servant (FAS) plays a critical role in sustaining LuCEP Africa's mission through effective financial management and fundraising leadership. By ensuring transparency, compliance, and ethical stewardship, while fostering strong donor relationships, the FAS supports the organization's growth and impact across the continent.

(Continue further below for the National Level Servantship)

LuCEP National Level Servant-Leadership (NCS)

“Serving Christ through National Coordination, Cultural Exchange, and Evangelism”

1. National Coordinator Servant (NCS)

- Provide spiritual and strategic leadership for LuCEP operations within the nation.
- Represent the national LuCEP body in continental communications and initiatives.
- Coordinate the implementation of LuCEP’s mission across all regions within the country.
- Facilitate national partnerships with churches, youth ministries, and mission agencies.
- Supervise and guide the National Leadership Team and ensure alignment with LuCEP Africa goals.

National Coordinator Servant (NCS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Coordinator Servant (NCS) is the chief servant-leader responsible for overseeing LuCEP’s mission and operations within a specific African nation. This role provides spiritual and strategic leadership, ensuring that national efforts align with LuCEP Africa’s continental vision while fostering partnerships and collaboration among local churches, ministries, and mission organizations.

Expanded Duties and Responsibilities:

1. Spiritual and Strategic Leadership

- Provide visionary and servant-hearted leadership to inspire and direct LuCEP’s national activities and growth.
- Guide the spiritual development of the national leadership team and broader network of participants.
- Set strategic goals and plans for effective implementation of LuCEP’s mission within the country.
- Foster a culture of Christ-centered servant leadership, unity, and accountability.

2. Representation in Continental Communications and Initiatives

- Serve as the official liaison between the national LuCEP body and the continental LuCEP Africa leadership.
- Participate in continental meetings, conferences, and decision-making forums.
- Communicate continental updates, directives, and opportunities to national leadership and members.
- Advocate for the nation's needs and contributions within the wider LuCEP Africa network.

3. Coordination of National Mission Implementation

- Oversee and coordinate the rollout of LuCEP programs, cultural exchanges, evangelism campaigns, and service projects across all regions in the country.
- Ensure cohesive collaboration among regional coordinators, program servants, and volunteers.
- Monitor progress and evaluate the impact of national initiatives, adjusting strategies as needed.
- Promote integration of spiritual growth, cultural exchange, and community development in all activities.

4. Facilitation of National Partnerships

- Develop and maintain strategic partnerships with local churches, youth ministries, Christian organizations, and mission agencies.
- Encourage collaboration and resource-sharing to strengthen the national LuCEP network.
- Identify and engage key stakeholders and influencers to support and advance LuCEP's mission.
- Represent LuCEP nationally in ecumenical and inter-ministerial gatherings.

5. Supervision and Guidance of National Leadership Team

- Lead, mentor, and support the National Leadership Team to foster effective teamwork and leadership development.
- Ensure that national structures, policies, and programs are aligned with LuCEP Africa's continental goals and values.
- Facilitate leadership training and capacity-building initiatives.
- Promote transparency, accountability, and servant leadership ethics within the national team.

Summary

The National Coordinator Servant (NCS) is pivotal in bridging LuCEP Africa's continental vision with national realities. Through strategic leadership, effective coordination, and

partnership-building, the NCS ensures that LuCEP's mission flourishes within the nation, impacting communities through evangelism, cultural exchange, and Christ-centered service.

2. National Vice Coordinator Servant (N-VCS)

- Assist the National Coordinator in all leadership and administrative responsibilities.
- Provide oversight to specific regional activities or projects as assigned.
- Step in as acting coordinator when the NCS is unavailable.
- Help in monitoring national performance and reporting to the continental structure.

3. National Programs Coordinator Servant (N-PCS) – Exchange & Events

- Organize national-level cultural exchange programs, conferences, and mission events.
- Collaborate with LuCEP Africa and European partners for outbound and inbound exchange.
- Develop event schedules, themes, and logistics with a focus on discipleship and outreach.
- Mobilize churches and volunteers for successful program delivery.

National Programs Coordinator Servant (N-PCS) – Exchange & Events

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Programs Coordinator Servant (N-PCS) is responsible for planning, organizing, and managing cultural exchange programs, conferences, and mission events within the nation. This role ensures smooth collaboration with LuCEP Africa and European partners to facilitate meaningful exchange experiences that promote discipleship, outreach, and cross-cultural understanding.

Expanded Duties and Responsibilities:

1. Organization of National Cultural Exchange Programs and Events

- Plan and coordinate cultural exchange programs involving participants traveling to and from European and African countries.
- Organize national conferences, mission trips, and spiritual retreats focused on evangelism, discipleship, and service.

- Ensure all events reflect LuCEP's Christ-centered mission and values.
- Manage event logistics including venues, transportation, accommodation, and participant communication.

2. Collaboration with LuCEP Africa and European Partners

- Maintain active communication and coordination with LuCEP Africa continental leadership and European partner organizations.
- Facilitate the planning and execution of inbound and outbound exchanges, ensuring smooth visa processing, travel arrangements, and cultural orientation.
- Liaise with partner churches, ministries, and mission agencies to maximize the impact of exchange programs.
- Align national events with continental themes and objectives to foster unity and shared vision.

3. Development of Event Schedules, Themes, and Logistics

- Create comprehensive event plans, including detailed schedules, program themes, and session outlines.
- Incorporate elements of discipleship, worship, evangelism, and cultural learning into event content.
- Coordinate speakers, trainers, worship teams, and facilitators for program delivery.
- Ensure logistical details are well-managed, including budget oversight, volunteer coordination, and contingency planning.

4. Mobilization of Churches and Volunteers

- Engage and recruit local churches, youth groups, and Christian organizations to participate actively in exchange programs and events.
- Build and lead volunteer teams for event setup, participant support, and follow-up activities.
- Provide training and resources to volunteers to equip them for their roles.
- Foster a spirit of collaboration, service, and enthusiasm among participants and supporters.

Summary

The National Programs Coordinator Servant (N-PCS) plays a crucial role in bringing LuCEP's mission to life through well-organized cultural exchanges and events at the national level. By collaborating closely with continental and European partners and mobilizing local churches and volunteers, the N-PCS ensures impactful, Christ-centered experiences that promote discipleship and evangelism.

4. National Secretary, Servant (N-SS)

- Maintain accurate records of national meetings, communications, and decisions.
- Distribute official correspondence, updates, and notices to team members and stakeholders.
- Archive program documentation and ensure effective knowledge management.
- Support communication between national, regional, and continental leadership.

National Secretary, Servant (N-SS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Secretary Servant (N-SS) is entrusted with managing all official documentation, communications, and record-keeping for LuCEP at the national level. This role ensures that meeting minutes, correspondences, and program documents are accurately maintained, distributed, and archived, supporting efficient communication and organizational memory across all leadership tiers.

Expanded Duties and Responsibilities:

1. Accurate Record-Keeping of National Meetings and Decisions

- Take detailed and precise minutes during national leadership meetings, planning sessions, and key events.
- Record decisions, action points, and follow-up tasks for accountability and clarity.
- Maintain organized files of meeting records, reports, and other official documents.
- Ensure confidentiality and security of sensitive information.

2. Distribution of Official Correspondence and Updates

- Prepare and disseminate official communications, including meeting notices, agendas, minutes, and strategic updates.
- Ensure timely sharing of information to all national team members, volunteers, partners, and relevant stakeholders.
- Coordinate internal communication to promote unity and informed participation.
- Assist in drafting letters, reports, and announcements as needed.

3. Archiving Program Documentation and Knowledge Management

- Establish and maintain a systematic archiving process for all program-related documentation, ensuring easy retrieval and reference.
- Manage both physical and digital archives, updating records regularly.
- Support knowledge transfer by maintaining up-to-date organizational history and records of program outcomes.

- Collaborate with other administrative servants to ensure data integrity.

4. Support Communication Across Leadership Levels

- Facilitate smooth communication between the national leadership team, regional coordinators, and the continental LuCEP Africa leadership.
- Act as a communication link to ensure alignment and coordination of activities and information flow.
- Support the preparation and organization of national-level meetings and conference calls.
- Assist in reporting national progress and updates to continental bodies.

Summary

The National Secretary Servant (N-SS) is vital for ensuring efficient administration and communication within LuCEP's national framework. Through meticulous record-keeping, effective correspondence management, and diligent archiving, the N-SS supports transparent leadership and fosters organizational cohesion.

5. National Deputy Secretary, Servant (N-DSS)

- Assist the National Secretary in managing documentation and administrative tasks.
- Support logistics for meetings, training sessions, and events.
- Maintain backup records and handle internal coordination when needed.
- Act in the role of Secretary when required.

6. National Spiritual Life Servant (N-SLS)

- Lead initiatives that foster spiritual growth among LuCEP participants and leaders.
- Organize national prayer meetings, devotionals, and spiritual retreats.
- Provide mentorship and pastoral support to LuCEP members.
- Encourage a Christ-like culture in all operations and relationships.

National Spiritual Life Servant (N-SLS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Spiritual Life Servant (N-SLS) is responsible for nurturing the spiritual health and growth of LuCEP participants and leaders within the nation. This role fosters a Christ-centered culture through prayer, mentorship, devotional activities, and pastoral care, ensuring that spiritual formation is at the heart of all national operations.

Expanded Duties and Responsibilities:

1. Leadership of Spiritual Growth Initiatives

- Develop and implement programs that promote spiritual development and discipleship among LuCEP members and leadership teams.
- Encourage regular engagement with Scripture, prayer, and worship within the LuCEP community.
- Collaborate with other servant leaders to integrate spiritual formation into all national programs and activities.

2. Organization of Prayer Meetings, Devotionals, and Retreats

- Plan and lead national prayer gatherings and regular devotional sessions to unite participants in focused spiritual reflection.
- Organize spiritual retreats and renewal events that deepen faith and foster communal bonding.
- Facilitate special prayer initiatives such as fasting periods, prayer chains, or intercessory groups.

3. Mentorship and Pastoral Support

- Provide biblical counsel and mentorship to LuCEP leaders, volunteers, and participants facing spiritual or personal challenges.
- Support leaders in maintaining their spiritual vitality and encourage accountability relationships.
- Be available for pastoral care and guidance, promoting emotional and spiritual well-being within the national community.

4. Encouragement of a Christ-like Culture

- Model and promote servant leadership, humility, love, and unity in all national activities and relationships.
- Encourage ethical conduct and integrity aligned with Christian values among LuCEP members.
- Foster an environment where grace, forgiveness, and mutual support are practiced regularly.
- Partner with other servant leadership roles to maintain a spiritually vibrant and healthy organization.

Summary

The National Spiritual Life Servant (N-SLS) is essential in cultivating the spiritual foundation of LuCEP's national ministry. By leading prayer, mentorship, and discipleship efforts, the N-SLS ensures that Christ-centered values permeate all aspects of the program, empowering leaders and participants to grow in faith and service.

7. National Evangelism & Outreach Servant (N-EOS)

- Design and lead evangelism strategies suited to the national context.
- Train local churches and youth groups in effective outreach and soul-winning.
- Organize gospel campaigns, street missions, and digital evangelism drives.
- Collaborate with regional evangelists and partner ministries for national impact.

National Evangelism & Outreach Servant (N-EOS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Evangelism & Outreach Servant (N-EOS) is tasked with developing and leading evangelism efforts across the nation. This role focuses on equipping local churches and youth ministries to share the Gospel effectively, organizing outreach campaigns, and fostering partnerships to maximize LuCEP's evangelistic impact within the national context.

Expanded Duties and Responsibilities:

1. Design and Leadership of Evangelism Strategies

- Develop comprehensive evangelism plans tailored to the cultural, social, and spiritual realities of the nation.
- Identify key target areas and demographics for focused outreach efforts.
- Ensure strategies align with LuCEP's Christ-centered mission and are adaptable to changing contexts.
- Monitor and evaluate the effectiveness of evangelism initiatives and adjust approaches accordingly.

2. Training and Equipping Local Churches and Youth Groups

- Organize training workshops and seminars to teach effective soul-winning techniques and outreach methods.
- Equip church leaders, youth workers, and volunteers with tools and resources for evangelism.
- Promote biblical understanding of evangelism and disciple-making.
- Encourage ongoing support and follow-up for new converts.

3. Organization of Gospel Campaigns and Outreach Events

- Plan and execute gospel campaigns, street evangelism missions, and public outreach activities.

- Incorporate innovative methods such as digital evangelism, social media outreach, and multimedia presentations.
- Mobilize volunteers and partner churches for large-scale evangelistic events.
- Coordinate logistics, permissions, and partnerships necessary for successful outreach.

4. Collaboration with Regional Evangelists and Partner Ministries

- Work closely with regional evangelism servants and other national ministries to create unified outreach efforts.
- Build partnerships with mission organizations, evangelistic ministries, and Christian networks to amplify impact.
- Share resources, best practices, and success stories within the national and continental LuCEP structures.
- Participate in national and continental evangelism forums and initiatives.

Summary

The National Evangelism & Outreach Servant (N-EOS) plays a vital role in advancing LuCEP's gospel mission within the nation. Through strategic planning, training, event organization, and partnerships, the N-EOS empowers churches and believers to reach their communities effectively with the Good News of Jesus Christ.

8. National Gospel Music Servant (N-GMS)

- Promote the use of gospel music in outreach, worship, and cross-cultural ministry.
- Organize national music events, workshops, and talent development forums.
- Support the production and dissemination of original gospel music content.
- Connect national gospel artists to LuCEP's broader mission.

National Gospel Music Servant (N-GMS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Gospel Music Servant (N-GMS) is responsible for fostering the use of gospel music as a powerful tool for evangelism, worship, and cultural exchange within the nation. This role encourages the growth and development of gospel artists and coordinates musical events that align with LuCEP's mission to proclaim Christ and build community.

Expanded Duties and Responsibilities:

1. Promotion of Gospel Music in Outreach and Worship

- Advocate for gospel music as an integral element of evangelism, worship services, and cross-cultural ministry activities.

- Encourage churches and ministries to incorporate gospel music into their programs and outreach efforts.
- Highlight the spiritual and cultural significance of gospel music in deepening faith and community bonds.

2. Organization of National Music Events and Workshops

- Plan and coordinate gospel music festivals, concerts, workshops, and talent development forums at the national level.
- Provide platforms for emerging and established gospel artists to showcase their talents.
- Facilitate training sessions to improve musical skills, songwriting, and ministry effectiveness among gospel musicians.
- Encourage collaboration between musicians, worship leaders, and church communities.

3. Support for Production and Dissemination of Gospel Music Content

- Assist gospel artists in producing high-quality recordings, videos, and other media content.
- Promote distribution and sharing of original gospel music through digital platforms, radio, and community events.
- Encourage the creation of gospel music that reflects local culture and languages while upholding biblical truths.

4. Connecting Gospel Artists to LuCEP's Mission

- Foster relationships between gospel musicians and LuCEP's broader ministries, ensuring music supports the organization's spiritual and evangelistic goals.
- Facilitate participation of gospel artists in LuCEP events, exchanges, and outreach campaigns.
- Encourage gospel musicians to serve as ambassadors of the gospel through their talents within LuCEP's cultural exchange initiatives.
- Support networking opportunities between national and continental gospel artists for collaboration and growth.

Summary

The National Gospel Music Servant (N-GMS) energizes LuCEP's mission through the power of gospel music. By promoting, organizing, and supporting gospel music initiatives, the N-GMS strengthens worship, evangelism, and cultural exchange efforts nationally, helping to nurture a vibrant Christ-centered musical community.

9. Bible Study Servant (BSS), National Level

- Facilitate national Bible study initiatives to deepen scriptural understanding.
- Train local leaders and facilitators to lead transformational Bible groups.
- Create or adapt Bible study materials for the national audience.
- Promote consistent engagement with Scripture across all regions.

National Bible Study Servant (BSS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The National Bible Study Servant (BSS) is responsible for fostering deeper scriptural engagement and theological growth across the nation. This role leads the development and coordination of Bible study initiatives, equipping leaders and participants to explore God’s Word faithfully and apply it in their lives.

Expanded Duties and Responsibilities:

1. Facilitation of National Bible Study Initiatives

- Plan and oversee Bible study programs that reach diverse communities within the nation.
- Organize national Bible study series, campaigns, or special projects—both in-person and online—to encourage widespread participation.
- Collaborate with regional coordinators to ensure Bible study access and relevance in all parts of the country.

2. Training of Local Leaders and Facilitators

- Identify, recruit, and train local Bible study leaders and facilitators to lead groups effectively.
- Provide teaching on sound hermeneutical methods, group leadership, and discipleship principles.
- Develop ongoing support and mentoring systems for Bible study leaders to sustain growth and impact.

3. Creation and Adaptation of Bible Study Materials

- Develop or contextualize Bible study curricula, lesson guides, and resource materials suited to the national cultural and spiritual context.
- Incorporate diverse learning styles and mediums (print, audio, digital) to reach a broad audience.

- Ensure all materials are biblically sound, engaging, and accessible to different age groups and literacy levels.

4. Promotion of Consistent Scriptural Engagement

- Encourage regular and disciplined personal and group Bible study habits among LuCEP members and affiliated churches.
- Collaborate with other servant leaders to integrate Scripture study with worship, prayer, and evangelism activities.
- Use communication platforms to share Bible study encouragement, resources, and reflections nationally.
- Monitor and evaluate the impact of Bible study initiatives and adapt as necessary to increase effectiveness.

Summary

The National Bible Study Servant (BSS) nurtures spiritual maturity and scriptural knowledge within LuCEP's national community. Through leadership development, curriculum creation, and broad engagement efforts, the BSS empowers believers to grow deeply in their faith and live out God's Word authentically.

10. Finance & Donations Administration, Servant (FAS)

- Manage budgeting, accounting, and reporting for national LuCEP operations.
- Ensure ethical stewardship of funds and compliance with financial protocols.
- Prepare regular financial reports for both national and continental review.
- Oversee fundraising, donor engagement, and financial planning activities.

Finance & Donations Administration Servant (FAS)

Lukomona Christ Exchange Program (LuCEP) – National Level

Position Overview:

The Finance & Donations Administration Servant (FAS) is responsible for overseeing all financial aspects of LuCEP's national operations. This role ensures transparent and ethical management of funds, accurate financial reporting, and effective donor relations to support the organization's mission sustainably.

Expanded Duties and Responsibilities:

1. Management of Budgeting, Accounting, and Reporting

- Develop, monitor, and manage the national budget in alignment with LuCEP's strategic plans and program needs.
- Oversee accurate bookkeeping and accounting practices, ensuring all financial transactions are recorded properly.
- Maintain financial records in compliance with national laws and LuCEP's policies.
- Prepare timely financial statements and reports for internal and external stakeholders.

2. Ethical Stewardship and Compliance

- Ensure all financial activities adhere to ethical standards and LuCEP's financial protocols.
- Implement controls to prevent misuse or misappropriation of funds.
- Coordinate audits and financial reviews as required by LuCEP continental leadership or regulatory bodies.
- Train and advise national team members on financial policies and responsible resource management.

3. Financial Reporting for National and Continental Review

- Compile and submit comprehensive financial reports to national leadership and the LuCEP Africa continental finance team.
- Provide transparent updates on fundraising progress, expenditures, and financial forecasts.
- Assist in preparing documentation required for donor reporting and compliance purposes.
- Highlight financial risks and propose solutions to maintain organizational financial health.

4. Oversight of Fundraising, Donor Engagement, and Planning

- Coordinate national fundraising campaigns and initiatives to secure resources for LuCEP programs.
- Cultivate relationships with donors, churches, and partner organizations, ensuring clear communication and gratitude.
- Develop financial plans that support both short-term operational needs and long-term sustainability.
- Collaborate with program coordinators and leadership to align financial resources with program priorities.

Summary

The Finance & Donations Administration Servant (FAS) plays a critical role in safeguarding LuCEP's financial integrity at the national level. Through diligent budgeting, transparent

reporting, and strategic fundraising, the FAS ensures that the organization's resources are managed responsibly to advance its Christ-centered mission effectively.

“In God, We Trust!”